

**Fairfield City School District:  
Excellence, preparation for life, opportunities for all!**

**BOARD OF EDUCATION MEETING AGENDA**

**OCTOBER 24, 2013**

**REGULAR MEETING      6:30 PM  
CENTRAL ELEMENTARY SCHOOL GYMNASIUM**

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CALL TO ORDER

ROLL CALL

\_\_\_\_\_ **Kearns**    \_\_\_\_\_ **Morris**    \_\_\_\_\_ **Murray**    \_\_\_\_\_ **Nuss**    \_\_\_\_\_ **Shorter**

PLEDGE OF ALLEGIANCE

PRESENTATIONS/RESOLUTIONS

- A. Bond Issue – Paul Otten
- B. Spotlight on Fairfield Central Elementary

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Presentations are limited to five (5) minutes each.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

- A. Personnel -- Certificated
  - 1. Resignations
    - a. Diana Gase, Intermediate, Intervention Specialist  
(effective at the end of the day on February 28, 2014; for retirement purposes)
    - b. Linda Kessler, Middle, Intervention Specialist  
(effective at the end of the day on May 31, 2014; for retirement purposes)
    - c. Ashley Mears, Middle, Cheer Coach Basketball  
(effective for the 2013-14 school year; for personal reasons)
    - d. Jay Muldoon, Senior High, Technical Director, Stage  
(effective for the 2013-14 school year; for personal reasons)
    - e. Lisa Pesce, South, Student Council Advisor  
(effective for the 2013-14 school year; for personal reasons)
    - f. Kerry Tiberghin, Middle, Language Arts  
(effective at the end of the day of May 31, 2014; for retirement purposes)

2. Leave of Absence
  - a. Stephanie Lymangrover, East, 1st grade  
(effective November 25, 2013 through December 20, 2013; for childrearing purposes)
  - b. Katharine McQueary, High School, Math  
(effective .5 of the day on October 24, 2013 through December 20, 2013; for childrearing purposes)

3. Employment

- a. Extracurricular 2013-14

**Senior**

Bernard Caldwell, Football, Varsity Assistant  
Tonya Campbell, Gymnastics  
John Cecere, Basketball, Assistant Boys  
Larry Foster, Bowling, Assistant  
Nick Glomb, Bowling, Head Coach  
Craig Harden, Basketball, Assistant Girls  
Steve Hartings, Basketball, Sophomore Boys  
Nicole Koenig, Basketball, Assistant Girls  
David Loper, Basketball, Girls, Head Coach  
Ron Masanek, Wrestling, Head Coach  
Phil Matteson, Bowling, Assistant  
Christopher Pohlman, Marching Band Auxiliary Units  
Joseph Smolinske, Swim Coach, 1.5  
Rich Stupak, Bowling Coach, Assistant  
Barney Wahoff, Wrestling, Assistant

**Freshman**

David Barden, Wrestling  
Bernard Caldwell, Basketball, Assistant Boys  
J.D. Curry, Wrestling, Assistant  
Jim Koenig, Basketball, Girls  
Jennifer Rushing, Basketball, Assistant Girls  
Randy Sharrock, Basketball, Girls  
Bob Ward, Basketball, Boys

**Middle**

Jeff Burns, Basketball, Girls 7<sup>th</sup>/8<sup>th</sup>  
Ryan Cropper, Basketball, Boys 7<sup>th</sup>/8<sup>th</sup>  
W. Terrell Davis, Basketball, Boys 7<sup>th</sup>/8<sup>th</sup>  
Christian Long, Basketball, Boys 7<sup>th</sup>/8<sup>th</sup>  
Kevin McDonald, Basketball, Girls 7<sup>th</sup>/8<sup>th</sup>  
Terrence Mitchell, Basketball, Girls 7<sup>th</sup>/8<sup>th</sup>  
Keith Neumann, Basketball Girls 7<sup>th</sup>/8<sup>th</sup>  
Shawn Starkey, Drug Free School Advisor

Shawn Starkey, Leadership Team  
Keena Westmoreland, Basketball, Boys 7<sup>th</sup>/8<sup>th</sup>  
Blair Willcocks, Wrestling 7<sup>th</sup>/8<sup>th</sup>  
Jeremy Young, Wrestling 7<sup>th</sup>/8<sup>th</sup>

**Intermediate**

Matt Crapo, Intramural Basketball Girls 5<sup>th</sup>/6<sup>th</sup>  
Jen Steelman, Cheer Coach, 6<sup>th</sup>

**Central**

Michele Campbell, Special Elementary Choral Group (additional due to increase in student participation)

**East**

Lauren Phillips, Special Elementary Choral Group (additional due to increase in student participation)

**South**

Beth Baltzell, Student Council

b. Home Instructors

Jennifer Kinzer  
Jennifer Skirvin

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$24.34 per hour, effective for the 2013-2014 school year.)

c. Substitute Teachers

Cheryl Crawford  
Nancy Finn  
Kylie Frank  
LeeAnn Hieber  
Diana Knoth  
David Landeen  
Brenda Roberts

(All recommendations are for the 2013-14 school year at a rate of \$75 per day.)

d. Volunteers

Steve Kessler, Senior High, Basketball, Boys  
Krista Martinson, Freshman, Basketball, Girls  
Brad Wright, Senior High, Wrestling  
David Dennis, Senior High, Wrestling

(The above-noted persons are recommended for approval as volunteer coaches for the 2013-2014 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission of all required documents.)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**B. Personnel -- Classified**

**1. Resignations**

- a. Susan Brandner, Intermediate, Educational Assistant  
(effective at the end of the 2012 – 2013 school year; for personal reasons)
- b. Jamie Hassler, North, Educational Assistant  
(effective at the end of the day November 1, 2013; for personal reasons)
- c. Christine Stupp, East, Educational Assistant  
(effective at the end of the day October 31, 2013; for retirement purposes)
- d. Carol Williams, Sr. High, Educational Assistant  
(effective at the end of the day December 31, 2013; for retirement purposes)

**2. Leaves of Absence**

- a. Bridget Burch, Sr. High, Educational Assistant  
(effective September 30, 2013 through November 10, 2013; unpaid personal)
- b. Angela Martina, East, Educational Assistant  
(effective September 17, 2013 through October 2, 2013; extension of unpaid personal medical)
- c. Pam Sanders, Central, Custodian  
(effective September 25, 2013 through November 27, 2013; unpaid Workers Compensation)
- d. Sharon Smith, Sr. High, Clerk III  
(effective October 1, 2013 through November 26, 2013; extension of unpaid personal medical)

## 3. Employment

- a. Amanda Belcher, East, Latchkey Assistant  
(effective October 25, 2013; for a replacement position)
- b. Judy Boehm, West, Educational Assistant  
(effective October 25, 2013; for a replacement position)
- c. Heather Heffner, West, Educational Assistant  
(effective October 25, 2013; for a replacement position)
- d. Jennifer Martz, Sr. High, Food Service Assistant  
(effective October 25, 2013; for a replacement position)
- e. Rebecca Webb, Intermediate, Food Service Assistant  
(effective October 25, 2013; for a replacement position)

## 4. Promotions

- a. Susan Hodge, Middle, Food Service Assistant, promoted to Middle, Cook  
(effective October 14, 2013)
- b. Iris Rasp, Freshman, Food Service Assistant, promoted to Freshman, Cook  
(effective October 14, 2013)

(All employment is contingent upon satisfactory submission of all required documents.)

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

## C. Items for Board Discussion

1. Five-Year Forecast
2. Revision of job description for Clerk III classified position.

## D. Other Items for Board Action

1. Recommend approval of revisions to the following Board policies and regulations:
  - EBCE Protection for Reporting Safety and Fraud Violations  
(Whistleblowers)
  - EBCE-R Protection for Reporting Safety and Fraud Violations  
(Whistleblowers) Regulations

- ING Animals in the Schools
- ING-R Animals in the Schools Regulations
- JP Positive Behavioral Interventions and Supports (Restraint and Seclusion)
- IGBA Programs for Handicapped/Disabled Students
- IGBA-R Programs for Handicapped/Disabled Students Regulations
- IGDJ Interscholastic Athletics
- IGD Cocurricular and Extracurricular Activities
- IGDK Interscholastic Extracurricular Eligibility
- JECBC Admission of Students from Nonchartered or Home Schooling
- GCD Professional Staff Hiring
- BDC Executive Sessions
- IIAD Distribution of Approved Materials
- IIAD-R Distribution of Approved Materials Regulations
- KFA Distribution of Approved Materials
- KFA-R Distribution of Approved Materials Regulations

2. Recommend approval of the revised job description for the Clerk III position.

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**TREASURER’S RECOMMENDATIONS AND REPORTS**

- A. Recommend approval of the minutes of the following meeting:  
September 19, 2013 – Regular Meeting
- B. Recommend approval of the financial reports for the month of September 2013.
- C. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
01426	Typewriter	Athletic Department
01995	VCR	Cincinnati Christian
13791	Tape recorder	Cincinnati Christian
13796	Tape recorder	Cincinnati Christian
13838	Television	Cincinnati Christian
13845	Overhead projector	Cincinnati Christian
13875	Tape recorder	Cincinnati Christian
14277	Overhead projector	Cincinnati Christian
15662	Printer	Cincinnati Christian
16523	Overhead projector	Cincinnati Christian

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16923	DVD player	Cincinnati Christian
16980	Printer	Cincinnati Christian
17033	Printer	Cincinnati Christian
19605	Computer	Cincinnati Christian
19643	Computer	Cincinnati Christian
008813967	Television	Cincinnati Christian
01002810	Disc player	Cincinnati Christian
11165	Computer	High School
11189	Computer	High School
11530	Computer	High School
11531	Computer	High School
11534	Computer	High School
11535	Computer	High School
11537	Computer	High School
11538	Computer	High School
11539	Computer	High School
11540	Computer	High School
11541	Computer	High School
11542	Computer	High School
11544	Computer	High School
11545	Computer	High School
15143	Computer	High School
15193	Computer	High School
15784	Computer	High School
15932	Computer	High School
16579	Computer	High School
16951	Computer	High School
17112	Computer	High School
17147	Computer	High School
17256	Computer	High School
17319	Computer	High School
17322	Computer	High School
17361	Computer	High School
17367	Computer	High School
17382	Computer	High School
17390	Computer	High School
17396	Computer	High School
17475	Computer	High School
17479	Computer	High School
17480	Computer	High School
17484	Computer	High School
17504	Computer	High School
17513	Computer	High School
17523	Computer	High School
17527	Computer	High School
17540	Computer	High School
17558	Computer	High School
17644	Computer	High School
17673	Computer	High School

17808	Computer	High School
17809	Computer	High School
17812	Computer	High School
17814	Computer	High School
17815	Computer	High School
17816	Computer	High School
17817	Computer	High School
17819	Computer	High School
17940	Computer	High School
18099	Computer	High School
21708	Computer	High School
15202	Computer	Sacred Heart
15208	Computer	Sacred Heart
15238	Computer	Sacred Heart
15241	Computer	Sacred Heart
15242	Computer	Sacred Heart
21608	Printer	Sacred Heart
19759	Milk Cooler	South Elementary

D. Recommend approval of the 2013-2014 Amended Appropriations Resolution.

E. Recommend approval of the following donations:

1. A donation of \$2000 from the Fairfield Champion Foundation to the Fairfield Athletic Department to be used for new wrestling uniforms.
2. A donation of furniture valued at \$2235 from Tom Robertson of OCS IntelliTrack, Inc. to the Fairfield City School District.
3. A donation of \$10 from Florence and Clifford Leighty to Fairfield North Elementary in memory of Peggy Gentile.
4. A donation of \$100 from Anthony Gentile to Fairfield North Elementary in memory of Peggy Gentile.

**Total donations for 2013:       \$77,654.25**

F. Recommend that the Board of Education adopt the following resolution for declaring transportation to be impractical:

WHEREAS the student(s) identified below have been determined to be residents of this school district, and eligible for transportation services; and

WHEREAS after a careful evaluation of all available options, it has been determined that it is impractical to provide transportation for these student(s) to their selected school(s); and

WHEREAS the following factors as identified in Revised Code 3327.02 have been considered:

1. The time and distance required to provide the transportation
2. The number of pupils to be transported
3. The cost of providing transportation in terms of equipment, maintenance, personnel and administration
4. Whether similar or equivalent service is provided to other pupils eligible for transportation



- 5. Whether and to what extent the additional service unavoidably disrupts current transportation schedules
- 6. Whether other reimbursable types of transportation are available; and  
WHEREAS the option of offering payment-in-lieu of transportation is provided in Ohio Revised Code: Therefore, be it

RESOLVED that the Fairfield City School District Board of Education hereby approves the declaration that it is impractical to transport the students identified herein and offers the parent(s)/guardian(s) of the following, payment-in-lieu of transportation.

<u>Student Names</u>	<u>Schools Selected &amp; Grades</u>	<u>Parents/Guardians</u>
Carter Baker	Cinti. Hills Christian Academy, K	Jon Baker
Cassie Bush	Central Baptist Academy, 1	Cheri Bush
Joshua Bush	Central Baptist Academy, 3	Cheri Bush
Caleb Bush	Central Baptist Academy, 4	Cheri Bush
Jonah Bush	Central Baptist Academy, 8	Cheri Bush
Tilar Saunders	Cinti. Hills Christian Academy, 8	Tammy McCarty
Angelia Schmerr	Cinti. Hills Christian Academy, K	Desy Schmerr
Andrew Vandewater	Mother Teresa Catholic, 5	Cheryl Vandewater
Sydney Wilson	St. Ignatius School, 3	Marie Wilson

- G. Recommend approval of the five-year forecast.
- H. Recommend approval to authorize the Treasurer to pay invoices against the following purchase orders that have not been processed in accordance with Section 5705.41(D):
  - 1. Purchase order #3402208 – ACT Institutional Services - \$10,023.30
  - 2. Purchase order #3402209 – ACT Institutional Services - \$ 7,476.00

**Motion to accept the recommendations:** \_\_\_\_\_; **2nd** \_\_\_\_\_

**(Two minutes per speaker, not to exceed 10 minutes total time for public comments prior to board vote)**

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**COMMITTEE REPORTS**

- A. Butler Tech – Dan Murray
- B. Fairfield Planning Commission – Mark Morris

**ANNOUNCEMENTS**

- November 2, 2013 – Rhythm Express/Fairfield Kiwanis Pancake Breakfast, 8:00 AM-12:00 PM, FHS Cafeteria
- November 5, 2013 – Election Day - No School for Students K-12, Teacher In-service Day
- November 21, 2013 – Board Meeting, 6:30 PM, FHS Catherine D. Milligan Community Room

**BOARD MEMBER COMMENTS**

**RECESS TO EXECUTIVE SESSION TO DISCUSS**

The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees 121.22 (G) (1)  
Court Action 121.22 (G) (3) – Pending or Imminent Litigation

**Motion to convene executive session:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President convenes executive session at** \_\_\_\_\_ **P.M.**

**President resumes regular meeting at** \_\_\_\_\_ **P.M.**

**ADJOURNMENT**

**Motion to adjourn:** \_\_\_\_\_; **2nd** \_\_\_\_\_

\_\_\_\_\_ **Kearns** \_\_\_\_\_ **Morris** \_\_\_\_\_ **Murray** \_\_\_\_\_ **Nuss** \_\_\_\_\_ **Shorter**

**President declares motion** \_\_\_\_\_.

**President adjourns meeting at** \_\_\_\_\_ **P.M.**